



Application for Point of Sale Certificate of Inspection 10/10

GOVERNMENT DATA PRACTICES ACT - TENNESON WARNING:

The data you supply on this form will be used to process the application. You are not legally required to provide this data, but we will not be able to process the application without it. The data will constitute a public record if and when the application is granted.

IMPORTANT CONSUMER INFORMATION PLEASE READ:

This application is for a Point of Sale Certificate of Inspection on residential property to be sold or transferred in ownership. An inspection must be completed prior to transfer of title (closing). The property can be inspected anytime during the selling process, however it is recommended that the inspection be done prior to listing/advertising the property for sale. Arranging for the inspection is the responsibility of the owner or owner's representative. Inspections are done to ensure compliance with the City's property maintenance code. If code violations are found there are three options for the seller/buyer to consider: 1) The seller can make all the repairs prior to title transfer, 2) The buyer can assume all non-hazardous repairs through a buyer/seller agreement approved by the City, 3) The buyer can assume all hazardous and non-hazardous repairs through a City approved escrow agreement. Once repairs have been completed and re-inspections conducted to verify compliance, or the necessary agreements have been executed with the City, the transfer of title can occur in accordance with City ordinance.

Please Note: In order to perform an inspection, all gas, electric, and water must be turned on and operational.

Address of Property Being Sold _____

Please Circle: Owner Occupied Rental Vacant

Owners Name: _____ Date: _____

Address: _____ Phone: _____

Street City State Zip Code

Owners may designate a Realtor / agent / representative to act on the owner's behalf:

Name: _____ Date: _____

Please circle: Realtor Agent Representative

Address _____ Phone: _____

Street City State Zip Code

I hereby apply for an inspection certificate and I acknowledge that the information above is complete and accurate; that any compliance work will be completed per the codes and ordinances of the City of Brooklyn Park; that any transfer of title will be done in accordance with the ordinances of the City of Brooklyn Park. The undersigned acknowledges that they have read this application, and that the owner agrees to comply with the applicable provisions of the Brooklyn Park code.

Applicant is: Owner _____ Realtor/agent/representative: _____

Applicant's Email Address: (Required) _____

Print Name _____ Signature _____

Fee \$150.00 Payment method: [] Cash [] Check [] Credit Card

Office Use:

Building _____ Utility Billing _____ Finance _____ CEPH _____

Approved By: _____ Date: _____ Application #: _____